

## Equality and Accessibility Plan for Burford Primary School 2013-2016

### 1.0 Aims:

- To promote an **inclusive learning environment** in which individuals are valued and supported in achieving their full potential
- To increase the extent to which pupils with disabilities can engage in the school **curriculum**.
- To improve the delivery of **curriculum** for pupils with disabilities, using formats which give better access to information
- To improve the physical environment to increase **physical access** to education and extracurricular activities for pupils with disabilities

### 2.0 PHYSICAL ACCESS

#### 2.1.1 Established good practice in the school

The size and layout of areas, with the exception of the first floor in the 'new' building, allows access for all pupils to the following:

- **Teaching areas** e.g. classrooms, assembly hall,
- **Play areas** - Playgrounds and 'Paddock'
- **Pathways of travel around the school site** are safe, logical and well signed.
- **Décor and signage** are not confusing or disorientating for pupils with visual impairment, autism or epilepsy.
- All areas to which pupils have access are **well lit**.
- Steps are taken to provide reasonable **adjustments to room provision** to meet individual needs.
- **Furniture and equipment** are selected, adjusted and located appropriately: e.g. height adjustable tables available, low level sinks.

## 2.1.2 Physical Access Action plan:-

Action to be taken	Led by	Success Criteria	Start date & target date for completion	Resources /Budget	Monitoring	Evaluation	Notes
1) To lay a new hardwood floor in the school hall	SH/HT* H&S and Premises Committee	<ul style="list-style-type: none"> <li>Discrepancies in floor levels would be alleviated</li> <li>Accessibility improved</li> <li>Floor space maximized for PE and dining</li> <li>Hardwood provides a durable floor</li> <li>Provides a thermal insulation layer</li> </ul>	Easter or Summer holidays 2013	£8000	<ul style="list-style-type: none"> <li>Site meetings - SH/HT to monitor progress</li> <li>H&amp;S and Premises Committee</li> </ul>		The local authority have scheduled for a new heating system to be installed in 2012/13 (£2000 to be donated towards this project by FOBPS)
2) Installation of a new double glazed external fire door.	SH/HT H & S and Premises Committee	<ul style="list-style-type: none"> <li>Improved accessibility</li> <li>Conserves heating energy</li> </ul>	Easter or Summer holidays 2013	£1500	<ul style="list-style-type: none"> <li>Site meetings - SH/HT to monitor progress</li> <li>H&amp;S and Premises Committee</li> </ul>		
3) To re-decorate the school hall, following refurbishment	SH/HT H & S and Premises Committee	<ul style="list-style-type: none"> <li>To improve children's working environment</li> </ul>	After laying of hardwood floor 2013	£3500	<ul style="list-style-type: none"> <li>Site meetings - SH/HT to monitor progress</li> <li>H&amp;S and Premises Committee</li> </ul>		
4) To mark out a parking space for disabled – establish location prior to commencement	H & S and Premises Committee	<ul style="list-style-type: none"> <li>Designated parking space for disabled</li> </ul>			<ul style="list-style-type: none"> <li>H&amp;S and Premises Committee</li> </ul>		
5) To provide an active play unit in outdoor area	SH/HT	<ul style="list-style-type: none"> <li>All children benefit from equipment to develop balance, coordination skills and active play</li> </ul>	2013/14	£10000	<ul style="list-style-type: none"> <li>School Council</li> <li>H&amp;S and Premises Committee</li> </ul>		

## Oxfordshire County council – Physical Access Plan

### SAI - SCHEDULE OF WORKS

Amended by: GdS

Date: 123/05/11

#### School Details

Property : Burford primary School  
 Address : Priory Lane, Burford, Oxon, OX18 4SG  
 EN : 0090  
 Terrier : 511013/00  
 Contact : Jenny/Sally

#### Milestone dates

Initial assessment: 19/05/2011  
 Consultant instructed: 0/0/0  
 Drawings/Specs issued: 0/0/0  
 Proposed start date: 0/0/0  
 Est completion date: 0/0/0

**Total estimated cost = £61,400**

! Done  Not Completed yet

Briefing Stage (OCC)

Completion Stage (Mouchel to fill)

Item	Location	Description	Estimated Cost	Completed Date	Comments	Initials
<b>BLOCK A</b>						
1	0011	Internal door threshold to be replaced to create level access to the Hall	£500			
2	0011	Replace existing door with M/S doorset. As the building is listed, the new door must be in keeping with the existing.	£5,000			
3	0020	Fit lever tap into 1 whb	£300			
4	0019	Create ramp by the left edge of the covered area. It should not impinge into playarea.	£7,000			
5	00240, 0026	Replace existing timber threshold to create level access	£1,000			

**BLOCK B**

6	0036	Ramp above doorway with tarmac ramp(replace slab) at 1:21 gradient. Create a landing that extends 1.2m beyond the door wide open. Existing drainage must be adapted to new level. Gate to be removed (school approved).	£7,000			
7	0035	Fit lever taps into 1 whb	£300			
8	0037	Fit lever taps into to sink	£300			
9	0033	The school is funding a new enlarged disable toilet and changing facility (that was not available in the existing accessible toilet) and here my estimated cost for making this alternation that could be re-imbursed by the SAI programme, subject to approval.	£7,000	September 2011		
10	0026	Explore options for a stair lift - Stair width of 1000mm might not allow for it.	£15,000			
11	0018	Explore options for a new accessible toilet (without changing) by the existing store (0017) or within the classroom space (0018) with direct access by the corridor or cloaks. Replace store elsewhere as part of the works.	£18,000			
<b>TOTAL ESTIMATED COST</b>			<b>£61,400</b>	<b>TOTAL ACTUAL COST:</b>		

Checked by :

(Mouchel)

**General Notes**

<b>General Notes Site Specific Considerations</b>	All new doors to comply with the current fire regs as well as ADM. Door & handle colours to be agreed with the school
	All specifications to comply with the Consultants Manual
	Construction drawings to be checked and approved by OCC
	External exit from the Hall to playground is not accessible and it should not be used by all the pupils if a disabled child is admitted in the school.
<b>Site Specific Considerations</b>	In the event that the stair lift could not be fitted to Block B, the school agreed to use portable ICT equipment instead of using the ICT room.
	In the event that the stair lift could not be fitted to Block B, the school agreed to use portable ICT equipment instead of using the ICT room.

### 3.0 CURRICULUM ACCESS

#### 3.0.1 Established good practice in the school:-

- All teachers and teaching assistants have the necessary training to teach and support pupils with a variety of disabilities.
- Classrooms are optimally organised for disabled pupils.
- Lessons provide opportunities for all pupils to achieve and are responsive to pupil diversity.
- Lessons involve work by individuals, pairs, groups and the whole class.
- All pupils are encouraged to take part in music, drama and physical activities.
- All staff recognise, and allow for, the mental effort expended by some disabled pupils e.g. slow writing speed for dyslexic pupils.
- All staff recognise and allow for the additional time required by some disabled pupils to use equipment in practical work.
- Disabled pupils who cannot engage in some activities are given appropriate experiences. e.g. modified sports on sports day for pupils with physical difficulties *and* their peers.
- Teachers provide a variety of opportunities for pupils with SEN/AEN to provide outcomes in formats that are not always written.
- Access to computer technology is appropriate for students with disabilities.
- School visits are made accessible to all pupils irrespective of attainment or impairment. Risk Assessments are undertaken appropriately
- All staff have high expectations of all pupils.
- All staff seek to remove all barriers to Learning and participation.
- Applications for examination concessions are made, as applicable to individual pupils

#### Action plan –

Action to be taken	Led by	Success Criteria	Start date & target date for completion	Resources /Budget	Monitoring	Evaluation	Notes
1) To replace 30 netbooks with iPads or similar	ICT Technician	<ul style="list-style-type: none"> <li>• to provide modern &amp; versatile technology for all learners</li> </ul>	March 2013 to April 2013	£10000	<ul style="list-style-type: none"> <li>• ICT Technician</li> </ul>	<ul style="list-style-type: none"> <li>• Lesson observations</li> <li>• Pupil interviews – how iPads have enhanced learning</li> </ul>	See ICT Action Plan/Buford Foundation support iPads purchased March 2013
2) CPD for teachers/ TAs to support inclusion	JAD/SNAST	<ul style="list-style-type: none"> <li>• Staff are able to support pupils with SEND</li> <li>• SEND pupils achieve alongside their peers</li> </ul>	Ongoing	CPD Budget	<ul style="list-style-type: none"> <li>• HT &amp; SNAST</li> </ul>	<ul style="list-style-type: none"> <li>• Measuring the impact of Intervention Programmes by Class Teacher/SENCo/ SNAST</li> </ul>	

## **4.0 ACCESS TO INFORMATION**

### **4.0.1 Established good practice in the school:-**

- The school ensures that both in lessons and at meetings for parents, information can be presented in a 'user friendly' way for those with disabilities.
- The school has, and uses, facilities such as ICT to produce written formats.
- The school supports families where adults cannot read.

### **Action plan:-**

- Specialist support for pupils with a variety of disabilities is available and schools should always consult the appropriate service for detailed outreach support.
- For advice on building costs: Carillion
- For advice on identifying and planning adaptations contact the District/.Local Authority

Action to be taken	Led by	Success Criteria	Start date & target date for completion	Resources /Budget	Monitoring	Evaluation	Notes
1)Widen ways of communicating with families (linked to RM Integris database): • Improve communication with families including parent mail texts, email translations, Braille etc, translations	SBM/HT	<ul style="list-style-type: none"> <li>• Parents/families are well informed</li> <li>• School is engaging with parents</li> <li>• Parents feel well supported</li> <li>• School</li> </ul>	April 2013	£3000	<ul style="list-style-type: none"> <li>• Parent Questionnaires</li> </ul>		
2)Ensure that absent parents and those who do not come into school receive communication	SBM	<ul style="list-style-type: none"> <li>• Parents/families are well informed</li> <li>• School is engaging with parents</li> <li>• Parents feel well supported</li> </ul>	April 2013		<ul style="list-style-type: none"> <li>• Parent Questionnaires</li> </ul>		

The Governing Body of Burford Primary School adopted this Accessibility Plan, as Annex A of the Equality Policy on 15 May 2013.

Signed: Zoey Khan, Chair of Governors

Review Date: May 2015