

Academies in Oxfordshire - PRIMARY

Admission information for entry to the Early Years' Class - Reception		
Application Status	KEY DATES and DEADLINES	Notes
On-time Applications	Received by 15 January 2016	
Allocation Day	18 April 2016	
<u>Deadline for receipt of appeal form</u> (must give appellants 20 school days)	17 May 2016	Appeals will be accepted after this deadline but may be heard with any late application appeals
Appeals heard	Between Monday 13 June 2016 and Friday 18 July 2016	Must be heard within 40 school days of deadline to lodge appeal
Late Applications	Applications received after 16/01/16	
Allocation Day	From 13 June 2016	
<u>Deadline for receipt of appeal form</u>	11 July 2016	Appeals will be accepted after this deadline but they may be heard at a later date
Appeals will be heard within 40 school days of deadline to lodge appeal	5 September – 20 October 2016*	An earlier appeal may be possible if a 'Waiver Form' is signed.
In Year Applications - Received September 2016-July 2017		
Appeals heard	30 school days of appeal being lodged	These appeals will not be heard before any later application appeals for same year group at a school
Activity - Timescales		
Notification of hearing date	10 school days before hearing date unless waive rights to full notice period	
<u>Deadline for Admission Authority to submit case papers</u>	9 working days before date of hearing	
Admission Authority case papers sent to appellants, panel and clerk	At least 8 working days before date of hearing	

Activity - Timescales		
Application Status	KEY DATES and DEADLINES	Notes
<u>Deadline</u> for receipt of appellants' additional evidence/information	9 working days before date of hearing	<p><u>IMPORTANT:</u> Where full grounds, additional evidence and/or information is received <u>after this deadline</u>, the Panel must decide (at start of hearing) whether any of this information is to be considered, taking into account its significance and the effect of a possible need to adjourn the hearing.</p> <p>To be certain all information or evidence is taken into account, it must be received by the specified deadline!</p> <p>All late additional information MUST be copies and sent to both the Admissions Authority.</p>
Appellant's additional evidence/information sent to Admissions Authority	5 working days before date of hearing	
Full decision letter, with reasons, will be sent	Where possible, within 5 working days of decision being made - several appeals for same school may extended to 10 working days	