

## **Burford Primary School**

### **Job Description for a Key Stage 2 Classroom Teacher**

#### **Introduction**

This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Head Teacher.

This job description will be reviewed at least annually and any changes will be subject to consultation. The school's Grievance Procedure will be used to resolve any dispute arising out of the job description. Other relevant policies may be the School's Stress at Work Policy and the Dignity at Work Policy.

#### **General Duties within the context of the classroom:**

You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions Document currently in operation, or any subsequent legislation.

Specifically this includes:

1. Working within the ethos of Burford Primary School
2. Within the context of the classroom:
  - Planning, preparing and delivering lessons giving balanced curriculum access for all children
  - Setting, marking, evaluating and reflecting on / responding to progress and attainment of individual pupils
  - Providing a stimulating learning environment
  - Assessing and recording pupils' progress systematically and making reports as appropriate to the Head Teacher, co-ordinators and keeping parents informed about their child's work and progress
  - Communicating and co-operating with other authorised agencies, including the participation in meetings as required
  - Establishing high levels of expectation, to include pupil behaviour and achievement within the class
  - Lead, organise and direct non-teaching staff within the classroom
  - Responsible for the health and safety of the class whilst on the school premises and when engaged in authorised school activities elsewhere.
3. Working closely with all team members to ensure continuity of approach.

4. Assisting in the promotion of the corporate life of the school and the personal, social and emotional well-being of pupils within the school community.
5. Taking part in appropriate staff development in line with the school development plan and appraisal objectives.
6. Contributing to out of school activities e.g. parent consultations, open evenings, school trips etc as may reasonably be expected by the Head Teacher.
7. Taking part in extra curricular activities in support of the school community, e.g. plays, concerts, entertainment, sports fixtures.

### **Specific Responsibilities**

1. The teaching of pupils in the Year 5/6 Class.
2. Responsibility for contributing to the review, development and management of a curriculum subject(s)

### **General Responsibilities**

Taking appropriate responsibility for one's own health, safety and welfare and the health and safety of pupils, visitors and work colleagues, in accordance with the requirements of legislation and locally-adopted policies; including taking responsibility for raising concerns with their line manager.