



'Respect, Aspire, Achieve'

Burford Primary

Early Years Teacher Job description

Purpose of the post

- To have responsibility and to be accountable for the delivery of high quality early years provision within the setting
- Establish and sustain a safe, welcoming, purposeful, stimulating and encouraging environment where children feel confident and secure and are able to develop and learn
- Have high expectations of all pupils and demonstrate a commitment to ensuring that all achieve their full potential
- To be an effective and reflective classroom teacher able to demonstrate and share outstanding practice

Key responsibilities of the post

- Establish and maintain a safe environment and employ practices that promote children's health, safety and physical, mental and emotional well-being
- Plan and provide a balance of appropriate adult-led and child-initiated learning experiences that are both enjoyable and challenging
- Select, prepare and use a range of resources suitable for children's ages, interests and abilities, taking account of diversity and promoting equality and inclusion
- Actively support the development of children's language and communication skills
- Use informed observation and other strategies to monitor children's learning, development and progress systematically and carefully and to use this information to inform, plan and improve practice and provision
- Support the process of effective assessment, recording and reporting on progress in children's development and learning and use this as a basis for differentiating provision

- Promote positive behaviour, self-control and independence through effective behaviour management strategies and developing children’s social, emotional and behavioural skills
- Promote children’s rights, equality, inclusion and anti-discriminatory practice in all aspects of the setting
- Establish and maintain positive relations with pupils, parents and the wider school community.

Accountability

The Early Years Teacher is accountable to the Head Teacher who is the line manager.

Safeguarding and Child Protection

To have a due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the school and/or the Academy Trust.

Health and Safety

- To work in compliance with the School’s Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties with whom contact is made, such as members of the public, in premises or sites controlled by the school.
- To ensure compliance of procedures are observed at all times under the provision of safe systems of work through a safe and healthy environment and including such information, training instruction and supervision as necessary to accomplish those goals.

Wider responsibilities

- To lead a subject area(s) of the curriculum
- Establish positive working relationships with colleagues
- Participate in staff meetings and make effective contributions
- Work with other professionals, as required, to ensure the needs of all children are met
- Keep abreast of current good practice through reading, attending courses, evaluating materials, resources and ideas and visiting schools.