



Welcome to Windrush Class



The Key Stage One Team:

Ms. Nikki Latton - Class Teacher

Mrs. Tracey Godfrey - Teaching Assistant

Windrush Class Timetable

	8.40		8.50	9.00-9.30	9.30-10.30	10.25-10.45	10.45-11.00	11.00-11.45	11.45-12.00	12.00-1.00	1.00-1.10	1.10-1.40	1.40-2.30	2.30-2.40	2.40-3.00	3.00-3.10	
M	Gates open	Early Morning Jobs	Registration	Phonics/ Guided Reading	English	Assembly	Break time	Maths	Child Initiated Play (1:1 Readers)	Lunch time	Registration	Topic Work	Science	Afternoon outdoor play	Child Initiated Play (1:1 Readers)	Story/ Home time Preparation	
T	Gates open	Early Morning Jobs	Registration	Phonics/ Guided Reading	English	Assembly	Break time	Maths		Lunch time	Registration	Guided Reading When swimming in the morning Library Visit	1.40-2.20 English when swimming	Afternoon outdoor play		Story/ Home time Preparation	
				KS1 Swimming													
W	Gates open	Early Morning Jobs	Registration	Phonics/ Guided Reading	English	Assembly	Break time	Maths		Lunch time	Registration	PSHCE	1.30-2.15 Topic Work/science	Afternoon outdoor play		Friday afternoons ICT	Story/ Home time Preparation
Th	Gates open	Early Morning Jobs	Registration	Phonics/ Guided Reading	English	Assembly	Break time	Maths		Lunch time	Registration	R.E.	1.20-2.30 Craft and Spanish/	Afternoon outdoor play			Story/ Home time Preparation
F	Gates open,	Early Morning Jobs	Registration	Assembly	Phonics/ Guided Reading	English	Break time	Maths	Lunch time	Registration	P.E.	1.30-2.15 Music	Afternoon outdoor play		Story/ Home time Preparation		

Behaviour

- Each child in Windrush is expected to treat everyone as they wish to be treated themselves.
- We speak nicely to each other and speak honestly about our feelings and needs.
- We follow an agreed set of rules which are simple and designed to ensure our classroom is safe and fun.
- We symbolise our agreement of the rules by placing our names on the sunshine.
- Children who break our class and school rules will have their name placed on the cloud.
- Children who have their names on the cloud will miss their morning or afternoon playtime.
- Children who are placed on the thunder cloud will visit the Head Teacher or Senior Teacher.
- I may wish to speak to parents of children have been placed on either cloud.
- We are very keen to highlight the RAINBOW! Children who set a good example and make good choices will be placed on the rainbow. This is a real celebration with stickers and songs!
- We aim for everyone to end their day on the sunshine as tomorrow is always another day.

Reading

- Your child will read to a member of staff each week either 1:1 or in a small group (guided reading). When your child reads to an adult they will indicate that your child has read at school in the yellow reading diary. Therefore it is important that they bring this diary into school each day.
- I will decide which colour band your child should be reading within and will progress them to the next level following assessment. I am keen to hear your thoughts following your reading sessions at home.

- Please keep mindful that children still progress at very different rates so please do not worry if your child is not reading as fluently as others. I will always contact you if there is a problem I feel we should discuss.
- Please feel free to add your own comments to the yellow reading diary.
- Year two children should briefly record their own comments about what they have read.
- All children must read at home on a daily basis.

Key Word Mission

- Children will continue with their key word practice in class and will be asked to learn their Mission words at home ready to be tested on either reading or spelling.
- Once children have completed their Missions, they are awarded a Mission Complete certificate in Gold Book assembly. Certificates are also awarded in class after each set of 100 words.
- The children then move onto spellings that take them right through to Year 6.

Homework

- Unless advised otherwise, Y1 children will not have homework set on a weekly basis until term 5.
- Y1 children will be expected to practise their missions and to read to/with an adult each night/morning. This should be an enjoyable experience with a focus on little and often.
- Y2 children will have additional challenges set each Friday which should be completed by the following Wednesday. Their work will be set out clearly in their homework journal.
- On occasion whole school homework or activities will be set.

- **Starting the day the right way!**

- The school gates will open at **8.40**
- Please say your goodbyes before you reach the wooden gate and encourage your child to join their friends in the classroom independently.
- Please feel free to pass on urgent messages in the morning but be mindful of our need to focus on the children coming into school.
- Early morning jobs are very important to the children's routine and often link to the day's learning. Please ensure your child is at school on time so they do not miss this important part of their day.
- As always, a good breakfast is vital to get those brains in gear!

Home time

- At the end of the day, please wait for your children on the playground near to the little gate.
- I won't send your child to you until all are lined up and listening. Once they are ready I will direct your child to you.
- It is important to have a clear handover for security sake so please do not call your child out of the line.
- Please let me know if someone different or unknown to us is collecting your child. You can catch us in the morning or call the office.

Messages and Communication

- Please do let me know anything important that may impact on your child's day at the line in the morning.
- If you need a longer chat, catch me at the gate at the end of the day once I have seen the children safely to their parents.
- If you need an appointment Mrs. Hunt can make one for you.
- Feel free to send notes and please do let us know by phone if your child is off sick.
- I will send a class letter termly, send messages home in book bags and give updates through the school newsletter.
- Good communication is very important to us so please keep in touch!

Media in Literacy lessons

Occasionally I will be showing the children film clips from DVD's or the Internet that may be rated **PG**. Please let me know if you object to the use of films within this rating band for your child. I will always screen anything shown to the children and would never show them material that I felt was unsuitable in any way.

Assessment

- In KS1 we assess the children in order to track their levels three times a year. Ongoing assessment always informs the planning to ensure children are appropriately challenged.
- Your child's attainment and progress will be shared with you at parents' evenings (Autumn and Spring terms) and in your child's final report (Summer term).
- Year 1 children will take a phonic screening test and Y2 children will have formal reported assessment, both in the summer term.

Clothing

- Please ensure your child has a warm, **named** shower proof coat on their peg at all times.
- PE kit is strictly a white t-shirt, blue/black shorts and trainers (you may put in a blue/black hoodie and jogging bottoms for the colder months).
- Please ensure everything is clearly named. Lost jumpers are a pain for everyone!
- Please feel free to come upstairs once you have collected your child at the end of the day if you are hunting for items. I will be over emphasising the need to look after one's own belongings.
- Please clearly name everything ideally with labels rather than pen.

Snack/Lunch

- Children are encouraged to drink from the water fountain throughout the day. Children do not need water bottles unless it is part of a packed lunch.
- We usually have fresh fruit and vegetables available at snack time, which we often share during our discussion time.
- Packed lunches are stored in the classroom. Your child needs to know if they are hot dinners (free to Windrush children), school packed lunch or home packed lunch each day when they inform me during registration.
- Packed lunches **must not** contain sweets or sugary drinks and absolutely no nuts or items containing nuts.

Please feel free to ask if you have questions, I am keen to make sure everyone feels well informed and happy. Please keep this booklet as a reference; I will let you know of any changes to our procedures.

Ms. Latton - Windrush Class Teacher