



Welcome to Tolsey Class 2017/18



Year Three & Four Team:

Mrs. Zoe Duff - Senior Teacher

Mrs. Claire White - Teaching Assistant

Mrs. Helen Gibbs - Teaching Assistant

Tolsey Curriculum Timetable 2017/18

	Monday	Tuesday	Wednesday	Thursday	Friday
8.45-9.00	Spelling/Handwriting/Phonics	Spelling/Handwriting/Phonics	Spelling/Handwriting/Phonics	Spelling/Handwriting/Phonics	Spelling/Handwriting/Phonics
9.00-9.35	Guided Reading	Guided Reading	Guided Reading	Guided Reading	Assembly/Spelling & Times tables tests
9.35-10.25	English	English	English	English	Big Write (RE/History/Geography/English)
10.45-11.00	Break	Break	Break	Break	Break
11.00-12.00	Maths	Maths	Maths	Maths	Big Write (RE/History/Geography/English)
Big Wriu	Lunch	Lunch	Lunch	Lunch	Lunch
1.00-1.30	PE	History/Geography	Science	Swimming/ Art/D&T	ICT
					PE
2.15-3.00	Maths	Library/Spanish			Music

Behaviour

- Each child in Tolsey is expected to treat everyone as they wish to be treated themselves
- We speak nicely to each other and speak honestly about our feelings and needs
- We follow an agreed set of rules which are simple and designed to ensure our classroom is safe and fun
- We symbolise our agreement of the rules by placing our names on the sunshine
- Children who break our class and school rules will have their name placed on the cloud
- Children who have their names on the cloud will miss their morning playtime
- Children who are placed on the thunder cloud will visit the Head Teacher or Senior Teacher
- I may wish to speak to parents of children have been placed on either cloud
- We are very keen to highlight the RAINBOW! Children who set a good example and make good choices will be placed on the rainbow. This is a real celebration with house tokens and raffle tickets awarded
- We aim for everyone to end their day on the sunshine as tomorrow is always another day

Reading

- Your child will read to a member of staff each week 1:1 and take part in daily guided reading sessions
- I will decide which colour band your child should be reading within and will progress them to the next level following assessment. I am keen to hear your thoughts following your reading sessions at home

- All children must read at home on a daily basis and reading records should be signed at least 4 times a week
- Children receive entry to the weekly raffle when they show their 4 parental signatures

Homework

- Whole school homework will be set termly
- Weekly class homework will consist of spellings and timetables which are targeted to each child's needs
- Both timetables and spellings should be learnt across the weekend and throughout the week in the run up to the test on a Friday morning
- Any written homework should be handed in on a Wednesday and Spelling sheets with handwriting practise should be kept in folders for weekly checking

Starting the day the right way!

- The school gates will open at **8.40**
- Early morning jobs (often spelling and phonics) are very important to the children's routine and often link to the day's learning. Please ensure your child is at school on time so they do not miss this important part of their day
- As always, a good breakfast is vital to get those brains in gear!

Home time

- At the end of the day, please wait for your children on the playground
- Please let me know if someone different or unknown to us is collecting your child. You can catch us in the morning or call the office

Messages and Communication

- Please do let me know anything important that may impact on your child's day
- If you need a longer chat, catch me on the verandah at the end of the day. If you need an appointment, Mrs. Hunt can make one for you
- Feel free to send notes and please do let us know by phone if your child is off sick
- I will send a class letter termly, send messages home in book bags and give updates through the school newsletter
- Good communication is very important to us so please keep in touch!

Media in Literacy lessons

Occasionally I will be showing the children film clips from DVD's or the Internet that may be rated **PG**. Please let me know if you object to the use of films within this rating band for your child. I will always

screen anything shown to the children and would never show them material that I felt was unsuitable in any way.

Assessment

- In LKS2 we assess the children in order to track their levels three times a year. Ongoing formative assessment on Target Tracker always informs the planning to ensure children are appropriately challenged
- Your child's attainment and progress will be shared with you at parents evenings (autumn and spring terms) and in your child's final report (summer term) but is available to you should you wish to discuss it sooner

Clothing

- Please ensure your child has a warm, **named** shower proof coat on their peg at all times
- PE kit is strictly a white t-shirt, blue/black shorts and trainers (you may put in a blue/black hoodie and jogging bottoms for the colder months) PE is on Monday and Friday afternoons
- Please ensure everything is clearly named. Lost jumpers are a pain for everyone!
- Please clearly name everything ideally with labels rather than pen
- It would be great if Tolsey children could have a named pair of wellington boots on the welly rack which is on the verandah

Snack/Lunch

- Children are encouraged to drink from the water fountain throughout the day. Children do not need water bottles unless it is part of a packed lunch
- Children can bring in a healthy snack which must strictly adhere to our **Nut and Peanut free** policy
- Packed lunches **must not** contain sweets or sugary drinks and **absolutely foods containing nuts or peanuts**

A Nut & Peanut Free School

- In Tolsey Class a member of our team has a serious nut & Peanut allergy therefore, will be continuing to take extra care to not have any kind of nut cross contamination that could put her at risk
- We will not be allowing any birthday cakes from home to be sent in at any time
- Children will be reminded that lunchboxes are only ever opened in the lunch hall and food is never shared
- If you have been handling nuts or related products, please wash your hands before coming onto the premises - thank you

Please feel free to ask if you have questions, I am keen to make sure everyone feels well informed and happy. Please keep this booklet as a reference; I will let you know of any changes to our procedures.

Mrs. Duff- Tolley Class Teacher