



*'Respect, Aspire, Achieve'*

## **Burford Primary Teacher Job description**

### **Introduction**

This job description should be read in conjunction with the current Teacher's Standards and School Teachers' Pay and Conditions Document; the provisions of which will apply to the post holder.

### **Purpose of the post**

- Establish and maintain a safe, purposeful and stimulating environment in which children feel confident and secure and are able to develop and learn
- Employ practices that promote children's health, safety and physical, mental and emotional well-being
- Have high expectations of all pupils and demonstrate a commitment to ensuring that all achieve their full potential
- To be an effective and reflective classroom teacher able to demonstrate and share outstanding practice

### **Key responsibilities of the post**

- To have responsibility and to be accountable for the delivery of high quality provision within the setting
- To plan and provide for a broad and balanced curriculum that is purposeful, challenging and enjoyable
- Select, prepare and use a range of resources suitable for children's ages, interests and abilities, taking account of diversity and promoting equality and inclusion
- Mark, evaluate and monitor children's learning, development and progress systematically and carefully, using this information to inform planning and improve practice and provision

- Engage in the process of effective marking, recording and reporting on progress, using this as a basis for differentiating provision
- Promote positive behaviour, self-control and independence through effective behaviour management strategies and developing children's social, emotional and behavioural skills
- Promote children's rights, equality, inclusion and anti-discriminatory practice in all aspects of the setting
- Organise and direct the work of teaching assistants within the classroom.
- Establish and maintain positive relations with pupils, parents, governors, Burford Partnership of Schools, our Academy Trust, the Oxford Diocesan Schools Trust, (ODST) and the wider school community.

### **Accountability**

The Teacher is accountable to the Head Teacher who is the line manager.

### **Safeguarding and Child Protection**

To have a due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the school and/or ODST.

### **Health and Safety**

- To work in compliance with the School's Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties with whom contact is made, such as members of the public, in premises or sites controlled by the school.
- To ensure compliance of procedures are observed at all times under the provision of safe systems of work through a safe and healthy environment and including such information, training instruction and supervision as necessary to accomplish those goals.

### **Wider responsibilities**

- To lead a subject area(s) of the curriculum
- Establish positive working relationships with colleagues
- Participate in staff meetings and make effective contributions
- Participate in extra-curricular activities e.g. school trips, sports' fixtures
- Work with colleagues within the Burford Partnership of Schools and our Academy Trust, ODST
- Keep abreast of current good practice through reading, professional development, evaluating materials, resources and ideas and visiting schools.