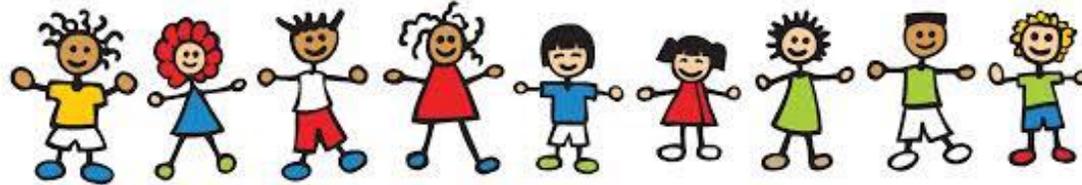




Welcome to Tolsey Class 2018/19



The Tolsey Team:

Miss Jessica Beaney – Teacher

Mrs. Helen Gibbs – Teaching Assistant

Ms. Sophie Collett – Teaching Assistant

Behaviour

- Each child in Tolsey Class is expected to treat everyone as they wish to be treated themselves.
- We speak nicely to each other and speak honestly about our feelings and needs.
- We follow an agreed set of rules which are simple and designed to ensure our classroom is safe and fun.
- We symbolise our agreement of the rules by placing our names on the sunshine.
- Children who break our class and school rules will have their name placed on the cloud.
- Children who have their names on the cloud will miss their morning playtime.
- Children who are placed on the thunder cloud will visit the Head Teacher.
- I may wish to speak to parents of children have been placed on either cloud.
- We are very keen to highlight the RAINBOW!
- Children who set a good example and make good choices will be placed on the rainbow. This is a real celebration with house tokens and raffle tickets awarded.
- We aim for everyone to end their day on the sunshine as tomorrow is always another day

More detailed information can be found in the school's behavior policy which is available on the school's website or from the office.

Reading

- Your child will have a variety of opportunities to read to a member of staff or parent volunteer each week either 1:1 or in a small group during guided reading. We will aim to listen to your child read 1:1 with a member of staff each week.
- Children should be reading at home on a daily basis and reading records should be signed at least 4 times a week ☑ Children receive entry to the weekly raffle when they show their 4 parental signatures.
- I will decide which colour band your child should be reading within and will progress them to the next level following assessment. I am keen to hear your thoughts following your reading sessions at home.
- Children will visit the Burford Library on a four week rotation to choose a book to read. Due to the library's policy, these books must stay in school.

Homework

- Weekly class homework will consist of spellings and timetables which are targeted to each child's needs.
- Both timetables and spellings should be learnt across the weekend and throughout the week in the run up to the test on a Friday morning.
- Timetable test will be a timed written activity. When the test has been completed correctly and in the time given they will move on to the next stage.
- Any written homework should be handed in on a Wednesday and spelling sheets with handwriting practise should be kept in folders for weekly checking.
- When learning spellings, it is also important the children understand and know the meaning of each word.
- Children are expected to read to/with an adult each night/morning. This should be an enjoyable experience with a focus on little and often. You should record comments on reading in your child's Reading Record book and sign and date this at least four times a week.

Starting the day the right way!

- The school gates will open at 8.40.
- Early morning jobs (often spelling and handwriting) are very important to the children's routine and often link to the day's learning. Please ensure your child is at school on time so they do not miss this important part of their day.
- As always, a good breakfast is vital to get those brains in gear!

Home time

- At the end of the day, please wait for your children on the playground.
- Please let me know if someone different or unknown to us is collecting your child. You can catch us in the morning or call the office.

Messages and Communication

- Please do let me know anything important that may impact on your child's day.
- If you need a longer chat, then feel free to make an appointment via Mrs. Hunt in the school office.
- Feel free to send notes and please do let us know by phone if your child is off sick.
- When letters are sent home, their contents are discussed with the children so they are aware of events happening in and out of school.
- I will send home a class letter termly explaining any changes for the term ahead as well as any other important information.
- Immediate updates or reminders will be sent home as messages in book bags, through the school newsletter or Parent Mail.
- Good communication is very important to us so please keep in touch!

The media in lessons

To inspire the children I will often use film and TV clips, photographs, paintings, animation, news/ internet clips as a stimulus to our speaking and listening activities and writing tasks. The majority of the time they are clips that have been specifically made for children. However, there could be times when I will choose a clip from a film that is not a U certificate. I am assuming that parents will be happy with this as long as I always scrutinize the specific clips before showing them to ensure that they are suitable for the age of the children. Please let me know if this is not the case.

Assessment

- In LKS2 we assess the children in order to track their progress three times a year. Ongoing formative assessment on Target Tracker always informs the planning to ensure children are appropriately challenged and supported.
- Your child's progress will be shared with you at Parents' Evenings (autumn and spring terms) and in your child's final report (summer term).

Clothing

- Please ensure your child has a warm, named shower proof coat on their peg at all times.
- Please ensure everything is clearly named, so misplaced items can be returned quickly

PE Kit

- PE kits should be in school at all times as occasionally we may have changes to the timetable.
- PE kit is strictly a white t-shirt, blue/black shorts and trainers (you may put in a blue/black hoodie and jogging bottoms for the colder months) Football shirts are not suitable.

Forest School Kit

- Long sleeved shirt
- Trousers, to reduce the risk of bites, stings and scratches
- Waterproof over trousers and a jacket
- Long socks, wellies or old trainers (in very hot dry weather)
- During the colder months, extra layers such as a fleece, leggings, tights, hats and gloves etc.
- During the summer, a sunhat and sunscreen should be supplied.

Children should bring their Forest School clothes in a bag. All Forest School Kit should be named and kept in school for other activities and taken home regularly to be washed.

Snack/Lunch

- Children are encouraged to drink from the water fountain throughout the day. Children do not need water bottles unless it is part of a packed lunch.
- Children can bring in a healthy snack which **must strictly** adhere to our **Nut and Peanut free policy**.
- Packed lunches must not contain sweets or sugary drinks and **absolutely foods containing nuts or peanuts**.

A Nut & Peanut Free School

- In Tolsey Class a member of our team has a serious nut & Peanut allergy therefore, will be continuing to take extra care to not have any kind of nut cross contamination that could put her at risk.
- We will not be allowing any birthday cakes from home to be sent in at any time.
- Children will be reminded that lunchboxes are only ever opened in the lunch hall and food is never shared.
- If you have been handling nuts or related products, please wash your hands before coming onto the premises – thank you

Please feel free to ask if you have questions, I am keen to make sure everyone feels well informed and happy. Please keep this booklet as a reference; I will let you know of any changes to our procedures.

If you have any concerns or questions do come in and have a chat. I think it is going to be an exciting year and I look forward to working with your children.

Mrs Beaney