



Welcome to Windrush Class 2019 - 2020



*'Respect, Aspire Achieve'*

**The Windrush Team:**

Mrs Jessica Beaney – Teacher

Mrs Tracey Godfrey – Teaching Assistant

### **Starting the school day, the right way!**

- The school gates open at 8.40.
- Please say your goodbyes before you reach the wooden gate, across the playground, and encourage your child to join their friends in the class independently.
- Either Mrs. Godfrey or I will be there to greet each child. Please feel free to pass on urgent messages at that point, but be mindful of our need to focus on the children coming into school.
- Early morning jobs (often spelling and handwriting) are very important to the children's routine and often link to the day's learning. Please ensure your child is at school on time so they do not miss this important part of their day.
- As always, a good breakfast is vital to get those brains in gear!

### **Home time**

- At the end of the day, please wait for your children on the playground near to the little gate.
- I won't send your child to you, until all are lined up and listening. Once they are ready, I will direct your child to you.
- It is important to have a clear handover for safeguarding reasons, so please do not call your child out of the line.
- Please let me know if someone different or unknown to us is collecting your child. You can catch us in the morning or call the office.

### **Messages and Communication**

- Do let me know anything important that may impact on your child's day.
- If you need a longer chat, then feel free to make an appointment via Mrs. Hunt in the school office.
- Please let us know by phone if your child is off sick and follow up with a letter or email with the reason for the absence (please refer to our Attendance Policy, available via the school website).
- When letters are sent home, their contents are shared with the children, so they are aware of events happening in and out of school.
- I will send home a termly class letter explaining any changes for the term ahead as well as any other important information.
- Immediate updates or reminders will be sent home as messages in book bags and through the school newsletter or Parent Mail.
- Good communication is very important to us so please keep in touch!

## **Behaviour**

- Each child in Windrush Class is expected to treat everyone as they wish to be treated themselves.
- We speak nicely to each other and speak honestly about our feelings and needs.
- We follow an agreed set of rules which are simple and designed to ensure our classroom is safe and fun. These rules are: we listen and follow instructions; we keep hands, feet and all objects to ourselves; we are kind.
- Children symbolise their agreement of the rules by placing their names on the sunshine.
- Children who break our class and school rules will have their name placed on the cloud.
- Children who have their names on the cloud will miss their morning or afternoon playtime.
- Children who set a good example and make good choices will be placed on the rainbow. This is a real celebration with house tokens awarded.
- We aim for everyone to end their day on the sunshine as tomorrow is always another day.

More detailed information can be found in the school's Positive Behaviour Policy which is available on the school's website or from the office.

## **Reading**

- Your child will have a variety of opportunities to read to a member of staff or parent volunteer each week either 1:1 or in a small group during guided reading. When your child reads to an adult, they will indicate that your child has read at school in the yellow reading diary. Therefore, it is important that they bring this diary into school each day.
- The Class Teacher decides from which colour-banded book your child will be reading and progresses them to the next level following assessment.
- Please keep in mind that children progress in reading at very different rates, so do not worry if your child is not as fluently as others. School will always contact you, if there is a concern about reading.
- Children will visit Burford Library at regular intervals throughout the year, to choose a book to read. Due to the library's policy, these books must stay in school.
- It is extremely important that all children read at home, on a daily basis. We welcome parent feedback following these reading sessions - please add your comments in the yellow reading diary.

## **Homework**

- Children will be expected to read and practise their mission words on a daily basis.
- In addition, they will be set maths' challenges which should be completed by the following Wednesday. These challenges will mainly be set using our online program Abacus. However, there may be occasions when paper-based activities are sent home.
- Homework is meant to be an enjoyable experience. If your child has any difficulties completing the set work, please do come and the class teacher.

## **Key Word Mission**

- Children will continue with their key word practice in class and asked to learn their Mission words at home ready to be tested on either reading or their spelling.
- Once children have completed their Missions, they are awarded a Mission Complete Certificate in Gold Book assembly. Certificates are also awarded in class after each set of 100 words is completed.
- The children then move onto spellings, as given in the National Curriculum spelling programme; ultimately this will take them through to Year 6.
- We aim to test Mission words on a Friday afternoon.

## **The media in lessons**

To support learning, I will often use film and TV clips, photographs, paintings, animation and news/internet clips as a stimulus for our speaking and listening activities and writing tasks which are specifically made for children. Occasionally, I will choose a clip from a film that is not a U certificate – these would always be scrutinized to ensure they are suitable and will advise you, as parents, accordingly.

## **Assessment**

- Ongoing daily assessment always informs the planning to ensure children are appropriately challenged. In addition, we assess the children three times a year to track attainment and progress.
- Your child's attainment and progress will be shared with you at parents' evenings (Autumn and Spring terms) and in their final report (Summer term).
- In the summer term, Year 1 children will take a phonic screening test and Year 2 children formal reported assessments.

## **Clothing**

- Please ensure your child has a warm, named shower proof coat on their peg at all times.
- Please ensure everything is clearly named, so misplaced items can be returned quickly

## **PE Kit**

- PE kits should be in school at all times as occasionally we may have changes to the timetable.
- PE kit is strictly a white t-shirt, blue/black shorts and trainers (you may put in a blue/black hoodie and jogging bottoms for the colder months) Football shirts are not suitable.

PE kits must be named and brought into school on a Monday and taken home on Friday, so that it can be washed

## **Forest School Kit**

- Long sleeved top
- Trousers, to reduce the risk of bites, stings and scratches
- Waterproof over trousers and a jacket
- Long socks, wellies or old trainers (in very hot dry weather)
- During the colder months, extra layers such as a fleece, leggings, tights, hats and gloves etc.
- During the summer, a sunhat and sunscreen should be supplied.

Children should bring their Forest School clothes in a bag. All Forest School Kit must be named and kept in school for other activities and taken home weekly to be washed.

## **Snack/Lunch**

- Children are encouraged to drink from the water fountain throughout the day. Children do not need water bottles unless it is part of a packed lunch.
- Your child needs to know if they eating a hot school lunch (free to Windrush children), school packed lunch or home packed lunch each day so they inform me during registration.

- Packed lunches must not contain **foods containing nuts or peanuts** as we have children attending school who have nut allergies. As a Healthy School we request that no sweets or sugary drinks are included.
- We usually have fresh fruit and vegetables available at snack time, which we often share together.

Please feel free to ask if you have questions; I am keen to make sure everyone feels well informed and happy. Please keep this booklet as a reference; I will let you know of any changes to our procedures.

I look forward to working with your children - do come in and have a chat should you have any concerns or questions.

Mrs Beaney